



Business Meeting Minutes

April 13, 2016

- I. Call to Order
Nancy Sherburne called the meeting to order at 8:35 pm. The following Friend's Board members attended the meeting: Nancy Sherburne, Bill Guthlein, and Blossom Davies. Ten PAC members, school affiliated attendees and parents attended the meeting.

- II. Organizational/Business Issues
 - A. Review and approve Jan. 13, 2016 minutes - A motion was made to accept the Jan. meeting minutes as written and unanimously approved.
 - B. Treasurer's Report - The organization received \$120 from membership dues which brings the total bank balance to \$4,404.68. Nancy will send a membership invitation letter to Mary Emmons for distribution.
 - C. Seeking officers for next two years at June meeting. Need new Treasurer. The next meeting will be in June and we will elect new officers at that time for a two-year term. Currently, Nancy Sherburne is Executive Director; Bill Guthlein is the President, and Blossom Davies is the Secretary. Our current Treasurer, Will Barker, is moving to North Carolina and we are in need of a new Treasurer. The Treasurer position is a relatively easy job which involves filing a 1023 form annually and reporting on the current bank balance at organizational meetings.
 - D. Staff Recognition Award nominating period open - The nomination period is currently open and will close May 11, 2016. We have already received 6 nominations with letters and supporting information. This is the first year that we have solicited nominations and we are looking for two to three people to help review applicants. We intend to provide criteria to assist people in providing information for us to weigh candidates against. Once we receive that information, we will reach out to get feedback from school staff about candidates.
 - E. Fundraising ideas through the end of the year – A suggestion was made regarding possibly setting up an “Etsy” site to raise funds for the organization. It could be a site where parents could donate items for sale to benefit the organization.

- III. Adjournment – the meeting was adjourned at 9:00 pm.

Respectfully submitted by Blossom Davies, Secretary