



Business Meeting Minutes

March 25, 2015

- I. Call to Order
Nancy Sherburne called the meeting to order at 9:20 pm. The following Friend's Board members attended the meeting: Nancy Sherburne, Bill Guthlein and Will Barker. Eight other parents and community members attended the meeting.
- II. Organizational/Business Issues
 - A. Review and approve minutes – The minutes for the February 25, 2015 Friends meeting were reviewed. A motion was made to accept the minutes as written and approved with one abstention by a school committee member who hadn't attended the previous meeting.
 - B. Treasurer's Report – Will Barker shared the Treasurer's report. The organization's current bank balance is \$4,313.41. There had been no activity in our account since our last meeting.
 - C. Purchase of AB SpEd PAC magnets – The new AB SpEd PAC magnets had arrived and Nancy shared them with meeting attendees. Everyone was pleased with how they had turned out.
 - D. Establishing formal process for Teacher Awards – After further consideration, we decided it would make good sense to establish a formal process for evaluating candidates prior to making any new teacher awards. We discussed options for what this process might look like. After much discussion, there was a recommendation to hold a 4-week nomination period during which parents could make suggestions, followed by a period of review during which Officers would seek input from parents and staff on the candidates nominated. We decided to create a list of qualities and qualifications for assessing nominees. Some of the candidate qualities that were most important to families were someone who demonstrated caring and empathy for all students and was an exceptional teacher who had gone above and beyond what was expected of them in the classroom to support a student/students with special needs. Action item: Nancy was tasked with writing up a formal nomination process for teacher awards and bringing it back to the organization for a vote at our next meeting.
 - E. Future fundraising opportunities – We plan to sell water at Jeff Bostic's June 2nd presentation. The district has generously offered to cover his speaking fee. We may also sell some baked goods and/or fudge as well. Additionally, Jeanne will look into venues in the next few months for a Chamber Orchestra fundraising event in the spring.
- III. Adjournment – the meeting was adjourned at 9:40 pm.
- IV. Next Meeting – May 27, 2015 following the AB SpEd PAC Meeting.

Respectfully submitted by Nancy Sherburne, Executive Director