



Business Meeting Minutes

February 25, 2015

- I. Call to Order
Nancy Sherburne called the meeting to order at 9:10 pm. The following Friend's Board members attended the meeting: Nancy Sherburne, Bill Guthlein, Will Barker, and Blossom Davies. Seven other parents and community members attended the meeting.
- II. Organizational/Business Issues
 - A. Review and approve minutes - The minutes for the December 1, 2014 Friends meeting were reviewed. A motion was made and unanimously approved to accept the minutes as written.
 - B. 501c3 status - All the paperwork has been filed and the Friends of AB-SpEdPAC is officially a 501c3 organization!
 - C. Purchase of magnets - Nancy has researched purchasing magnets for the ABSpEdPAC to give out to families at school-related, community, and PAC events to help increase our presence and visibility. The magnets are from Vistaprint and include our logo, tagline, and website. She passed around a mock-up for viewing and comment. For \$120, we would receive 500 magnets and for \$210 we would receive 1,000 magnets. A motion was made and unanimously approved to purchase 500 magnets for PAC events.
 - D. Treasurer's Report - Will shared the Treasurer's report. The organization's current bank balance is \$4,313. Several recent expenditures included a one-time fee of \$400 for our 501c3 application and \$70 for annual report filing fees.
 - E. New fundraising opportunities - We purchased bottled water to sell prior to Jeff Bostic's April 7th presentation. The district has generously offered to cover his speaking fee. We will consider selling baked goods and/or fudge as well. Additionally, Jeanne will look into venues in the next few months for a Chamber Orchestra fundraising event in the spring.
 - F. Teacher award - Jeanne nominated a special educator for the PAC's Teacher Excellence Award. Bill suggested perhaps we should establish a formal process for evaluating candidates prior to making another award. However, due to extenuating personal circumstances we decided to move forward with this nomination, which was seconded and unanimously approved. Jeanne will draft a brief statement about the special educator's contributions and qualities.
- III. Adjournment – the meeting was adjourned at 9:30 pm.
- IV. Next Meeting – April 15, 2015 following the AB SpEd PAC Meeting.

Respectfully submitted by Blossom Davies, Secretary