



Business Meeting Minutes

September 11, 2013

- I. Call to Order

Nancy Sherburne called the meeting to order at 9:15 pm. The following Friends' Board members attended the meeting: Nancy Sherburne, Executive Director; Bill Guthlein, President; Caroline Jarvis, Treasurer, and Blossom Davies, Secretary. Three other Friends members and three community members also attended the meeting.
- II. Organizational/Business Issues
 - A. Approval of June 2013 minutes – A motion was made and seconded to accept the June 19, 2013 minutes as written. The motion was approved unanimously.
 - B. Treasurer's report – Since June of 2013 there has been an addition of a \$25 that brings the current bank balance to \$4,310.98. The current balance will be reduced by \$181.32 after Nancy is reimbursed for the teacher recognition award presented in June. There was discussion about where the 2013-14 dues should be set. The consensus was that dues should remain at \$10 per person for voting rights in the organization. A motion was made and seconded that dues be kept at \$10 for the 2013-14 school year; the motion was unanimously approved. Caroline will send out a membership invitation letter to families.
 - C. Teacher's award policy – There was a discussion about whether the PAC wants to codify a teacher's award policy. Nancy said teacher awards are a great way to gain visibility in the community in addition to honoring excellent teachers. The question was posed: Should the award be annual? Nancy and Bonnie suggested soliciting parent feedback annually about whether there is an exceptional teacher that parents want to recognize that year. Parent solicitation for feedback will occur via Pupil Services email list. Parents can also be asked about whether there are specific criteria to consider in nominating a teacher for such an award.
 - D. Fundraising plans for the year - Nancy relayed that our main source of income has been annual membership dues. We have talked about doing other fundraising activities but haven't been able to find volunteers to staff the activities. Some ideas discussed at the meeting included: bake sales for parent workshops or school committee meetings; a sale of earrings or auction at community venues like the farmer's market, Octoberfest or Nara's Winter Festival; and selling carnations at theatre performances.
- III. Adjournment – The meeting was adjourned at 9:40 pm.
- IV. Next Meeting – Nov. 13, 2013 following the AB SpEd PAC Meeting.

Respectfully submitted by Blossom Davies, Secretary