



## **Business Meeting Minutes**

January 9, 2013

- I. Nancy Sherburne called the meeting to order. The following Board members attended the meeting: Bill Guthlein, Caroline Jarvis, Blossom Davies and Nancy Sherburne. In addition, three other members were in attendance.
- II. Organizational/Business Issues
  - A. Nov. Meeting Minutes – Approval of Nov. 20, 2012 meeting minutes was postponed until our next meeting.
  - B. Treasurer’s Report – Carolyn shared the Treasurer’s report. Our starting bank balance in November 2012 was \$3,870.98. In response to our annual appeal letter that was sent out in December Friends of PAC has received \$55 in donations and \$130 in annual membership dues to bring our current bank balance to \$4055.98.
  - C. AB SpEd PAC Parent Special Education Handbook – Nancy had 20 copies of the AB SpEd PAC’s Parent Handbook copied and collated in binders. She provided these books to Julie Towell who placed them in key locations within each school for parents to access (i.e., school offices, libraries, etc.). While the document was electronically released on the AB SpEd PAC’s website last year, Nancy felt it was important for parents to be able to have physical access to hard copy versions of the Handbook within each school. The total cost of the copies was \$269. Nancy will contact Pupil Services and/or the district Admin. Office to see if the district will cover the cost.
  - D. Resending the Annual Appeal Letter to join Friends of AB SpEd PAC – Nancy recently resent the Annual Appeal letter to families electronically inviting them to join Friends of AB SpED PAC following the busy holiday season since some families may have missed it in the holiday rush.
- III. Adjournment – the meeting was adjourned at 9:20 pm.
- IV. Next Meeting – Wed., Feb. 13, 2012 following the AB SpEd PAC Meeting.

*Respectfully submitted by Blossom Davies, Secretary*